

CLERK'S OFFICE  
APPROVED  
225-03

Submitted by: Chair of the Assembly  
at the Request of the Mayor  
Prepared by: Project Management &  
Engineering Department  
For Reading: February 11, 2003

ANCHORAGE, ALASKA  
AR NO. 2003-37

A RESOLUTION APPROPRIATING TWO HUNDRED NINETY-EIGHT THOUSAND SEVEN HUNDRED FOUR DOLLARS (\$298,704) OF REVENUE FROM THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES TO THE STATE CATEGORICAL GRANT FUND 231 TO THE PROJECT MANAGEMENT AND ENGINEERING DEPARTMENT FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT SERVICES PROVIDED IN 2003.

THE ANCHORAGE ASSEMBLY RESOLVES:


SECTION 1. That a sum of two hundred ninety-eight thousand seven hundred four dollars (\$298,704) of revenue from the State of Alaska Department of Transportation and Public Facilities to the State Categorical Grants Fund 231 be appropriated to the Project Management and Engineering Department for the costs to provide the monitoring, public information, mapping and reporting services required in the 2003 NPDES program that are common to both the State and Municipal systems.

SECTION 2. This resolution shall take effect immediately upon passage and approval by the Anchorage Assembly.

PASSED AND APPROVED by the Anchorage Municipal Assembly this 25<sup>th</sup> day of February, 2003.

  
Chair

ATTEST:

  
Municipal Clerk (Acting)

Departmental Appropriation:  
Project Management & Engineering \$298,704

AM 109-2003



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

AM No. 109-2003

Meeting Date: February 11, 2003

FROM Mayor

SUBJECT: Appropriating Contributed Revenue to the Project Management and Engineering Department within the State Categorical Grant Fund 231 (\$298,704)

The Municipality of Anchorage and the State of Alaska, Department of Transportation and Public Facilities are co-permittees of the National Pollutant Discharge Elimination System (NPDES) Permit No. AKS05255-8. The State, through an intergovernmental agreement, will pay the Project Management and Engineering Department two hundred ninety-eight thousand seven hundred four dollars (\$298,704) to provide the monitoring, public information, mapping and reporting services required in the 2003 NPDES program that are common to both the State and Municipal systems. A copy of the executed agreement is attached to this Memorandum.

The accounting detail is as follows:

Revenue Account

231.7271G.9825

Other State Grant Revenue \$298,704

Expenditure Account

231.7271G.3101.M35W01.2003 Professional Services

\$294,704

231.7271G.6734.M35W01.2003 Admin. Labor

\$4,000

Processing of supplemental appropriation into the Municipal financial system will be held until the actual Intergovernmental Agreement is returned signed by the Commissioner of Transportation and Public Facilities.

THE ADMINISTRATION RECOMMENDS APPROVAL OF THE RESOLUTION APPROPRIATING THESE FUNDS.

Prepared by: Howard C. Holtan, Director, Project Management & Engineering Department  
Fund Certification: Kate Giard, Chief Fiscal Officer

231.7271G.9825 \$298,704

(NPDES-State of Alaska Contribution)

Concur: Michael J. Scott, Executive Director, Office of Planning, Development & Public Works

Concur: Harry J. Kieling, Jr., Municipal Manager

Respectfully submitted: George P. Wuerch, Mayor

**INTERGOVERNMENTAL AGREEMENT FOR**  
**RESPONSIBILITY FOR WATER QUALITY MANAGEMENT WITHIN**  
**THE MUNICIPALITY OF ANCHORAGE**

This Agreement, effective January 5, 1999, is made between the State of Alaska, Department of Transportation and Public Facilities (hereinafter called the State) and the Municipality of Anchorage (hereinafter called the Municipality). The State and the Municipality are entering into this Agreement pursuant to Article III § 3.01 of the Municipality of Anchorage Home Rule Charter and Article X § 13 of the Alaska Constitution. Whereas Article III § 3.01 of the Municipality of Anchorage Home Rule Charter and Article X § 13 of the Alaska Constitution authorize intergovernmental agreements and whereas the State and the Municipality were coapplicants to the United States Environmental Protection Agency (hereafter called the EPA) for a NPDES Municipal Storm Water Discharge Permit (hereinafter called the Permit) and intend to coordinate their efforts in compliance with the conditions of the Permit (see attached table for division of responsibilities), and whereas the State and the Municipality intend that this Agreement set forth their efforts in compliance with the conditions of the Permit, the parties agree as follows:

1. Annual payments by the State to the Municipality under this Agreement are subject to appropriation by the Alaska State Legislature.
2. The State and Municipality shall continue to design and construct their respective storm water facilities.
3. The State and Municipality shall continue to operate and maintain their respective storm water facilities.
4. The State and Municipality shall comply with Permit conditions for design, construction, maintenance, and operation of their respective separate storm sewer system facilities.
5. Construction plans developed by the State and Municipality shall continue to be reviewed by the Alaska Department of Environmental Conservation.
6. The State and the Municipality shall continue to be responsible for the general storm water management (not including design, construction, maintenance, and operation) and monitoring programs required by the Permit for their respective separate storm sewer system facilities.
7. The State will furnish information and records including electronic files to the Municipality that are necessary to provide the general storm water management and

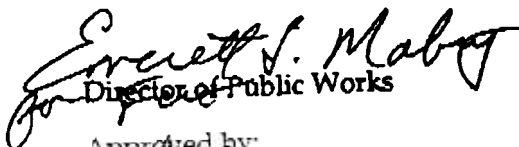
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monitoring programs required under the Permit for the State separate storm sewer system facilities and for preparation of the annual report to EPA.

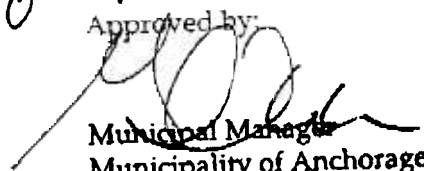
8. The Municipality will furnish information and records including electronic files to the State that were used to provide the general storm water management and monitoring programs required under the Permit for the State separate storm sewer system facilities and to prepare the annual report to EPA.
9. The State shall pay the Municipality under the Agreement to provide the general storm water management and monitoring programs required under the Permit for the State separate storm sewer system facilities, and the Municipality shall provide said services. The Municipality shall also prepare and submit the annual report to EPA. The State shall pay the Municipality annually the amount of \$298,704.00 per year with the first payment being due by September 1, 1998 and subsequent annual payments being due by September 1 of each succeeding year.
10. If the State fails to pay the Municipality as required under this Agreement, the State shall provide the general storm water management and monitoring programs required under the Permit for the State separate storm sewer system facilities and prepare the annual report to EPA for said system.
11. The Municipality shall ensure that none of the funds paid under this Agreement will be used for the purpose of lobbying activities before the Alaska State Legislature.
12. The State and the Municipality shall review this intergovernmental agreement each year and renew this agreement every five years.

In witness whereof, the parties hereto have executed this agreement.

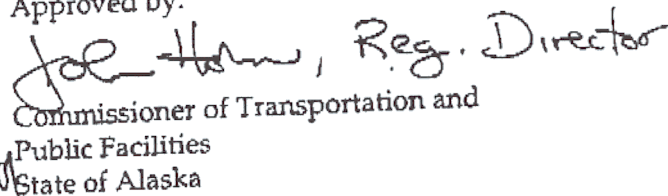
Recommended by:

  
Director of Public Works

Approved by:

  
Municipal Manager  
Municipality of Anchorage

Approved by:

  
Reg. Director  
Commissioner of Transportation and  
Public Facilities  
State of Alaska

Attest:

Municipal Clerk

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**Division of Responsibilities**  
**NPDES Permit Storm Water Management Program**

Task	Permit Section	MOA	ADOT&PF	MOA*
<b>1. Maintenance Activities and Maintenance Schedule</b>				
Identify structural control locations	Part II, 1.a(1)	X	X	
Develop inspection and maintenance criteria	Part II, 1.a(1)	X	X	
Develop procedures and criteria	Part II, 1.a(1)	X	X	
Review record keeping	Part II, 1.a(2)	X	X	
Evaluate maintenance schedule annually	Part II, 1.a(3)	X	X	
Improve structural control maintenance	Part II, 1.a(3)	X	X	
<b>2. Structural and Source Controls Effectiveness - Assessments and Analysis</b>				
Obtain pollutant characterization data	Part II, 1.a(4)a-c	X		
<b>3. Areas of New Development and Significant Redevelopment</b>				
Update Comprehensive Plan	Part II, 1.b(1)	X		
Adopt revised land use practices	Part II, 1.b(2)-(3)	X		
Adhere to Wetlands Management Plan	Part II, 1.b(4)	X		
Revise local ordinances	Part II, 1.b(5)	X		
Describe development review criteria and procedures	Part II, 1.b(5)	X		
Revise design criteria	Part II, 1.b(6)a	X		
Describe inspection and enforcement procedures	Part II, 1.b(6)b	X		
Implement inspection and enforcement procedures	Part II, 1.b(6)b	X		
Develop/implement staff training plan	Part II, 1.b(6)c	X	X	
Develop/implement developer/landowner education plan	Part II, 1.b(6)d	X		
<b>4. Roadways</b>				
Continue current maintenance	Part II, 1.c	X	X	
Review maintenance practices for improvement	Part II, 1.c	X	X	
Assess existing deicer use	Part II, 1.c			X
Assess proposed street deicers	Part II, 1.c(1)			X
Develop sand storage, application, and monitoring program	Part II, 1.c(2)	X	X	
Report snow disposal policy	Part II, 1.c(3)	X	X	
Develop snow disposal site criteria	Part II, 1.c(3)	X	X	
Plan new snow disposal areas	Part II, 1.c(4)	X	X	
<b>5. Floodplain Management</b>				
Assess development in floodplain for water quality	Part II, 1.d(1)	X		
Record new impervious areas in floodplain	Part II, 1.d(2)	X		
Prioritize critical unmapped floodplain areas	Part II, 1.d(3)	X		
Comply with AMC 21.60.020(B)	Part II, 1.d(4)	X		
<b>6. Pesticide, Herbicide, and Fertilizer Application</b>				
Prepare a study of uses in Anchorage	Part II, 1.e(1)a			X
Develop and distribute public education materials	Part II, 1.e(2)			X
Conduct field screening	Part II, 1.e(1)b			X
Develop and implement long-term program plan	Part II, 1.e(3)			X
<b>7. Illicit Discharge and Improper Disposal Plan</b>				
Develop procedures for on-going prevention program	Part II, 2.a	X		
Implement on-going prevention program	Part II, 2.a	X		
Visual screening of outfalls	Part II, 2.b(1)			X
Chemical analysis	Part II, 2.b(2)			X
Develop procedures for on-going program to eliminate discharges	Part II, 2.c	X		
Implement on-going program to eliminate discharges	Part II, 2.c	X		
Finalize spill response plan	Part II, 2.d	X	X	
Develop public reporting procedures	Part II, 2.e			X
Set up hotline	Part II, 2.e(1)			X
Implement public reporting program	Part II, 2.e(2)			X
Continue education about used oil and household chemical disposal	Part II, 2.f			X
Develop coordination education for business and industry	Part II, 2.f			X
<b>8. Industrial and High Risk Runoff</b>				
Complete identification and mapping of industrial facilities	Part II, 3.a			X
Develop procedures to investigate suspected facilities	Part II, 3.c	X		
Implement procedures for suspected facilities	Part II, 3.c	X		
Track compliance referrals	Part II, 3.c	X		



**Division of Responsibilities**  
**NPDES Permit Storm Water Management Program**

Task	Permit Section	MOA	ADOT&PF	MOA*
<b>9. Construction Site Runoff Program</b>				
Develop procedures for site plan review	Part II, 4.a	X	X	
Implement site plan review	Part II, 4.a	X	X	
Update BMP requirements	Part II, 4.b	X	X	
Develop procedures for site inspections	Part II, 4.c			
Implement site inspections	Part II, 4.c		X	
Develop training program	Part II, 4.d	X	X	
Implement training program	Part II, 4.d	X	X	
Notify of EPA 5-acre permit requirements	Part II, 4.e	X	X	
<b>10. Public Education Programs</b>				
Develop and provide information	Part II, 5			X
Provide forums for public decision-making	Part II, 5			X
Implement technical advisory committee	Part II, 5			X
Develop/provide GIS information	Part II, 5	X	X	
<b>11. Monitoring</b>				
Obtain pollutant characterization data	Part II, 6.a-c			X
Pesticide screening	Part II, 6.d			X
Illicit discharge screening	Part II, 6.e			X
Compliance monitoring	Part II, 6.f			X
	Part II, 6			X
<b>12. Programmatic Coordination</b>				
Conduct annual inter-agency meeting	Part II, 7			X
On-going agency coordination (public and private)	Part II, 7	X		
<b>13. Reporting</b>				
Internal reporting	Part II, various	X		
EPA annual report	Part II, various			X
* Performed by MOA with financial contribution from ADOT&PF				

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Content ID : 000499

Revision: 0

Type: AR\_FundsApprop - Funds Approp Resolution

Title: Resolution Appropriating Two Hundred Ninety-Eight Thousand Seven Hundred Four Dollars (\$298,704) of Revenue from the State of Alaska Department of Transportation and Public Facilities to State Categorical Grant Fund 231 to Project Management (see doc)

Author: schuringmj

Initiating Dept: PME

Review Depts:

Description: AR/AM appropriating \$298,704 of revenue from the State of Alaska Department of Transportation to the State Categorical Grant Fund 231 to the Project Management & Engineering Department for NPDES Permit Services Provided in 2003.

Keywords: NPDES, 2003, grant, 231, \$298,704, Alaska Department of Transportation

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2003 JAN 28 PM 4:09  
M.O.  
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### Workflow History

Workflow Name	Action Date	Action	User	Security Group	Content ID	Revision
FundsAppropWorkflow	12/31/02 12:54 PM	Checkin	schuringmj	Public	000499	0
PME_SubWorkflow	12/31/02 3:59 PM	Approve	holtanhc	Public	000499	0
PDPW_SubWorkflow	12/31/02 3:59 PM	Approve	holtanhc	Public	000499	0
FundsAppropWorkflow	1/13/03 10:52 AM	Reject	leblancdc	Public	000499	0
FundsAppropWorkflow	1/16/03 7:42 AM	Checkin	schuringmj	Public	000499	0
PME_SubWorkflow	1/16/03 11:58 AM	Approve	holtanhc	Public	000499	0
PDPW_SubWorkflow	1/16/03 4:42 PM	Approve	scottmj	Public	000499	0
OMB_SubWorkflow	1/17/03 1:49 PM	Approve	leblancdc	Public	000499	0
Finance_SubWorkflow	1/23/03 12:11 PM	Approve	priceta	Public	000499	0
MuniManager_SubWorkflow	1/27/03 3:44 PM	Approve	kielinghj	Public	000499	0
MuniMgrCoord_SubWorkflow	1/28/03 2:08 PM	Approve	bealejl	Public	000499	0

### INTRODUCTION